

Tamar benashvili's N...

Client Dashboard 2024_TB

Search

Home

Inbox

Settings & members

Shared

HOME BIZ

Private

TO-DO

Content Workflow

Web Design Workflow

Creative Business Blueprint

Web Design Checklist (SOP)

Client Dashboard 2024_TB

Website Copy Templates

Design mind

Web Designers Toolkit

More

Calendar

Create a teamspace

Templates

Trash

Help & support

Upgrade plan

- New Task
- New Client
- New Meeting
- New Project

- Projects
- Tasks
 - Projects
 - Clients
 - Invoices

- Tools
- Goals
 - Services
 - Resources
 - Testimonials

- Finance
- New Income
 - New Expense
 - Accounts

Tasks

Today

+ New

Project

In Pro

Matt

Matt D

\$4,400.00

Calendar

Meeti

June 2024

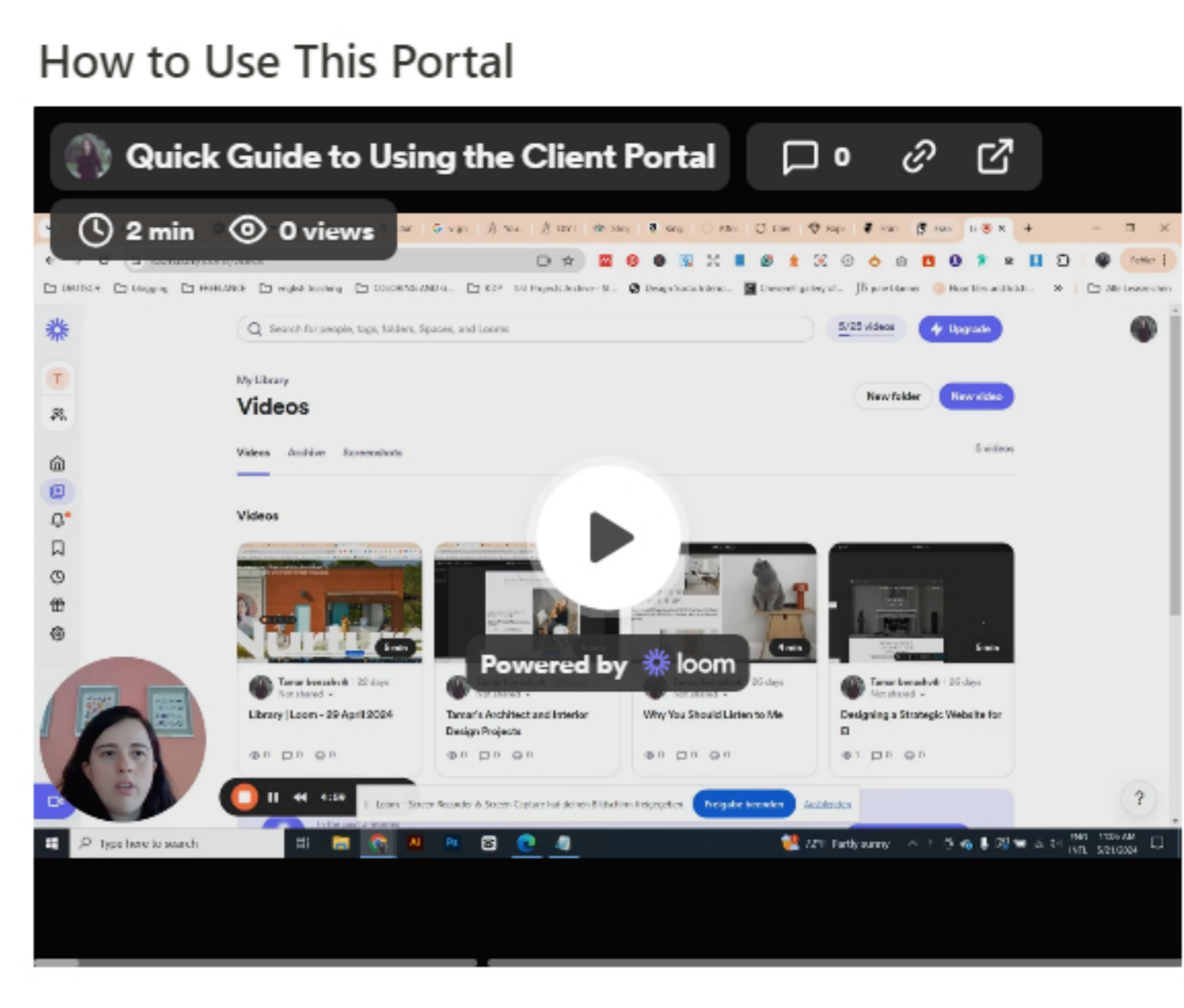
Robert Burns Client Portal

Project Status

I have reviewed the answers and have created Strategy deck which we will cover during strategy session.

You can comment, then I will make edits and upload it. This will serve as a foundation for your brand messaging and website content.

[View Brand Strategy](#)



Project Info

Key Dates

20-05-2024	Kick-off Call
till 31-05-2024	Fill-in client questionnaire
3-7 June (let me know the preferred date)	Strategy session
10-14 June	Brand strategy & creative direction
17-19 June	Visual identity / guidelines
19-26 June	Website Mockup
26-30 June	Website Development
30 June - 7 July	Launch

- Deliverables
- Strategy Meeting
 - Brand Strategy & Design Direction PDF
 - Full Logo Suite (Primary, Secondary, & Submarks)
 - Website Favicon
 - Brand style guide
 - Font Collection
 - Moodboard and Colour Palette
 - Training Video For Using Your Files
 - Final Logo & Brand Design Files will be delivered in PDF, JPG, EPS, SVG, or PNG as determined necessary (original editable design files such as .AI, .PSD, .INDD will not be provided)
 - Content Development & Strategy
 - Contact/Lead intake form integration
 - SEO Page Descriptions
 - Fully Responsive Website Design (Desktop & Mobile Friendly)
 - Website Training Videos
 - 30 Days Post Launch Technical Support

Start Here

- Complete these to confirm your project
- Robert Burns Website Design Proposal
 - Robert Burns Contract
 - Robert Burns Invoice

Actions to complete by (due date)

Project Onboarding

Schedule Kick-off Call <input checked="" type="checkbox"/> Done	Brand Questionnaire <input checked="" type="checkbox"/> Done	Website Content <input type="checkbox"/> Done
Upload Your Images <input type="checkbox"/> Done	Login Details <input type="checkbox"/> Done	+ New

Project Files

Design Feedback

Strategy PDF <input type="checkbox"/> Complete	Homepage Design <input type="checkbox"/> Complete	Website Design <input type="checkbox"/> Complete
Final Files <input type="checkbox"/> Complete	+ New	

Resources

Resources

Website Training Videos	FAQs	Guide To File Types
+ New		